



DEMOCRATIC AND ELECTORAL SERVICES

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Date:	19 November 2014	Direct Line:	01895 837225/837227

Dear Councillor

SUSTAINABLE DEVELOPMENT POLICY ADVISORY GROUP

The next meeting of the Sustainable Development Policy Advisory Group will be held as follows:

DATE: **THURSDAY, 27TH NOVEMBER, 2014**
TIME: **6.00 PM**
VENUE: **ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM**

Please note that this meeting is not open to the public

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Sustainable Development Policy Advisory Group

Mr Reed
Mr Bagge
Mr Denyer
Mr D Dhillon
Mr Egleton
Mr Lidgate
Mr Samson
The Earl of Stockton



Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

- | | (Pages) |
|--|------------------|
| 1. Apologies for absence | |
| 2. Minutes | |
| To receive the minutes of the meeting of the PAG held on 15 October 2014. | (1 - 2) |
| 3. Portfolio Budgets 2015/16 | |
| To consider report of the Director of Resources. | (3 - 8) |
| <i>Budget Book</i> | (9 - 26) |
| 4. Exempt Information | |
| To note the following item(s) contain exempt information, which is not for publication to the press or public. | |
| 5. HS2 Update | |
| To consider report of the Director of Services. | (27 - 30) |
| 6. Any other business | |
| Any other business which the Portfolio Holder considers is urgent. | |

The next meeting is due to take place on Thursday, 26 February 2015 although an additional meeting may be required in January 2015

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SUSTAINABLE DEVELOPMENT POLICY ADVISORY GROUP

Meeting - 15 October 2014

Present: Mr Reed (Chairman)
Mr Bagge, Mr D Dhillon, Mr Lidgate, Mr Samson and
The Earl of Stockton

Also Present: Ms Vigor-Hedderly

Apologies for absence: Mr Denyer

6. MINUTES

The minutes of the meeting of the PAG held on 12 June 2014 were received.

7. PARKING STANDARDS

The PAG received a report and presentation on the consultation by County Council on new County wide Parking Guidance. Members were asked to advise the Portfolio Holder on the Council's response to the consultation.

The report set out the following concerns with regards to the new guidance:

- the decrease in parking standards from the current standards;
- the use of ½ spaces and
- the potential effect on future office development.

In the discussion which followed, the PAG stressed the need for the standards for residential car parking to be more reflective of the district's high car ownership per household, especially for households with over 4 bedrooms. A suggestion was made that the standard for car parking spaces for residential properties should be based on the floor area of the property.

In response to concerns regarding the need to take into account local circumstances, the representative from Bucks County Council emphasised that the guidance would allow for flexibility to provide the right amount of parking when it would not be appropriate to apply the specific standards. Whilst welcoming this flexibility, the PAG nevertheless felt that the flexibility, particularly for residential development, was not explicit enough.

The PAG agreed with the concern expressed that the guidance needed to be clearer and more user-friendly for members of the public, for example the use of ½ spaces would cause confusion, as would the use of terminology such as habitable rooms.

The PAG noted that councillors were able to submit any further comments for inclusion in the Council's response.

Having considered the advice of the PAG and after noting that a response was required by 31 October 2014, the Portfolio Holder agreed that a response incorporating the concerns covered in the report and expressed at the meeting would be submitted by the Head of Sustainable Development in consultation with the Portfolio Holder.

8. **THE DUTY TO CO-OPERATE AND PLANNING FOR STRATEGIC CROSS BOUNDARY MATTERS**

In accordance with the commitment given by the Portfolio Holder at the meeting on 13 March 2014 the PAG received a report setting out the interactions that have taken place in relation to the “duty to cooperate”.

RESOLVED that the report be noted

9. **EXCLUSION OF PUBLIC**

Members noted that the following item contained exempt information which was not available to the press and public.

10. **HS2 UPDATE**

The PAG received a report which provided an update on the HS2 Project and the Council’s position in the light of its petition on the Scheme.

The PAG noted that a further report on this issue would be presented to the next meeting of the PAG.

RESOLVED that the report be noted.

11. **ANY OTHER BUSINESS**

Verbal update on Wilton Park

The PAG were informed that Jansons have discontinued their case against the Ministry of Defence and have asked the Council to disregard their objections to the draft SPD.

The Council had commissioned an independent expert to survey the woodland in the south of and to the south west of Wilton Park. The interim report on the survey would be published on the Council’s website. A woodland TPO was served on 20 May 2014.

A timetable for completion of the outstanding work on the SPD was now being considered.

The meeting terminated at 7.10pm

SUBJECT:	Portfolio Budgets 2015/16	
REPORT OF:	Officer Management Team -	Director of Resources
	Prepared by	- Head of Finance

1. Purpose of Report

1.1. To provide members with information on the draft revenue budget for 2015/16, including the context of the overall financial position facing the Council for the coming year. The report will seek approval for the:

- draft revenue budget
- fees and charges

2. Links to Council Policies & Plans

2.1. One of the primary purposes of the Council's budget process is to ensure that, as far as possible, resources are aligned to the corporate priorities of the Council (Attachment A), and that any material risks are assessed.

3. Context to the 2015/16 Budget

3.1. Given the challenge faced by the Government in achieving its deficit reduction targets, local authority funding is subject to continuing significant reductions in funding, and constraints on the level of council tax increases.

3.2. Investment income will continue at a low level as older investments at higher rates mature, and rates achievable on new investments are much lower. There does not seem to be any real prospects of rates improving before 2016. The Resources Portfolio Holder and his PAG continually monitor the investment position, and the likely achievable level of investment income for 2015/16 will be reviewed as part of the Treasury Management Strategy for 2015/16.

3.3. Clearly with all the uncertainties around the 2015/16 budget it would be prudent at this stage not to include any funding for new recurring expenditure to improve or expand services. The Authority also needs to identify measures to compensate for the reductions in resources referred to. Part of these measures will be the benefits from joint working with Chiltern DC.

3.4. The progressing work with Chiltern DC is resulting in a number of services being provided by joint teams. Where this affects budgets in this Portfolio area it will be highlighted in the detailed information.

4. Budget Assumptions

4.1. The budgets have been prepared in accordance with the following inflation assumptions:

- Salaries inflation from April 2015 of 1%
- Contracts inflation 2% (unless different rate specified within contract)
- Business rates 2.3%
- Gas -10% (saving on new contract), Electricity 12% and water 5%
- Other expenditure heads 0%
- Income 2%.

- 4.2. The Cabinet has decided that in the light of the uncertain external funding position for the Council, that there will be no discretionary growth allowed in the draft budgets.
- 4.3. The Cabinet will consider the outcome of the PAG discussions at its February meeting when it will formulate a final draft of the overall 2015/16 budget for the Authority.

5. Budget Booklet

5.1. This report provides summary information on the budgets and highlights issues for consideration. The attached booklet presents the detailed information to assist Members in their decision making and includes sections on the following:

- revenue budgets
- fees and charges.

6. Revenue Budgets

- 6.1. The draft budgets presented to Members at this stage represent the net direct running costs of services. They do not contain the apportionment of support service charges such as accommodation, IT, finance etc. These will be included in the final approved budgets, once the budgets for these support services have been set. The budgets reflected in this report are therefore the direct costs under the Portfolio Holder's control.
- 6.2. The budgets have been reviewed by the appropriate service manager for any material volume or changes related to maintaining current service standards.
- 6.3. The net budget figures for the Portfolio are shown below. A more detailed breakdown by service is shown within the booklet.

Actuals 2013/14 £'000	Budget 2014/15 £'000	Draft Budget 2015/16 £'000
935	734	748

- 6.4. The increase from the current year's approved budget to the 2015/16 draft budget is £14,000 (2%). The main changes are detailed below:

	£'000	Comment
2014/15 Budget	734	
Change in salaries - Provision for pay increase - Planning Policy - Development Management - Other movements (eg increments)	16 -20 -20 2	Shared Planning Policy Mgr. Staffing changes no change in fte
Inflation - On fees & charges	-10	Development Management fees
Savings / Income Increases - Joint Building Control - Planning Admin - Additional Dev Mgt Fee income - Development Management - Tree preservation - Planning Policy	-22 -5 -20 -5 -1 -8	SBDC share Staff advertising costs Increased demand Public notice costs Consultant fees Grant to Bucks First
Other Changes - Additional LDF Spend - Other	105 2	Offset by draw down of income from Reserve
2015/16 Draft Budget	748	

6.5. Further details of the budgets for each area are shown within the booklet.

6.6. The Portfolio Holder is asked to consider the 2015/16 draft revenue budget and consider whether to approve this.

Risk Assessments

6.7. It is important to be aware of the risks within the budgets. For this Portfolio the main risk areas are:

- Building Control and Development Management income
- The cost of defending planning appeals against the refusal of planning permission, and appeals against Enforcement Notices. Those appeals/prosecutions which result in a form of public inquiry or court hearing can incur legal representation, court costs, and on occasions damages.
- The costs associated with preparing the Local Development Framework.

6.8. The Portfolio Holder may wish to review what actions are proposed to attempt to manage and mitigate these risks.

6.9. An overall review of the main risk issues for the 2015/16 budget will be undertaken once the Cabinet has agreed a proposed budget. This review and proposed actions to mitigate the risks will be part of the final report to the Cabinet on the budget in February.

Service Reviews

6.10. As part of the joint working arrangements with Chiltern District Council, it is proposed that over time all services will be subject to detailed service reviews. It is anticipated that these reviews will improve quality and resilience, and reduce cost.

7. Fees and Charges

7.1. Included within the booklet are the list of proposed fees and charges for the Portfolio. All of the proposed fee increases have been built into the draft revenue budgets.

7.2. The fees and charges which are determined by the Council have mainly been increased by 2% unless a specific level of charge has been identified by Cost Centre Managers.

7.3. The Portfolio Holder is asked to consider the list of fees and charges and consider whether to approve these. Income may be in some service areas an important factor in reducing expenditure.

8. Conclusion

1. Members are requested to advise the Portfolio holder on the approval of the following items for onward submission to Cabinet:

- the 2015/16 revenue budget
- the 2015/16 fees and charges.

Officer Contact:	Rodney Fincham- Ext 7268 email: rodney.fincham@southbucks.gov.uk Jim Burness - Ext 7217 email: Jim.burness@southbucks.gov.uk
Background Papers:	

Attachment A:

South Bucks District Council

Our Purpose: to deliver great value, customer-focused, sustainable services

We will deliver cost-effective, customer-focused services

1. Provide great value services

- Optimise the effectiveness of our resources and assets
- Reduce costs through the shared services programme with Chiltern District Council
- Find more efficient ways of working, including reduced democratic costs through lower numbers of Members

2. Listen to our customers

- Consult with you on key issues and respond to results
- Develop our new web site, making information easier to find

3. Provide excellent services

- Agree a vision for outstanding service delivery
- Attract, retain and develop dedicated staff

We will work towards safer and healthier local communities

1. Improve community safety

- Work with partners to reduce crime, fear of crime and antisocial behaviour
- Work with young people at risk of becoming involved with crime

2. Promote healthier communities

- Address the needs of the elderly and those who are vulnerable
- Work with communities affected by the closure of services to deliver them in alternative way
- Work with Buckinghamshire County Council to influence the next phase of the local transport plan

3. Promote local communities

- Support the voluntary sector and promote volunteering
- Engage with Parish and Town Councils and local neighbourhoods
- Work with the local MP, voluntary and community groups through the Cohesion and Inequalities Forum to develop and deliver a local action plan, enhancing community life
- Work to support the economy through affordable homes and the introduction of an economic plan

We will strive to conserve the environment and promote sustainability

1. Conserve the environment

- Conserve the Green Belt through the planning process
- Challenge the Airports Commission's proposed increased airport capacity for Heathrow
- Safeguard our heritage for future generations
- Seek to minimise the impact on environments and communities caused by HS2 in partnership with other councils

2. Promote sustainability

- Support South Bucks people to increase recycling and reduce waste through the new waste programme launched in March 2014
- Complete the Local Development Plan documents
- Promote a healthy, sustainable and safe built environment
- Promote energy efficiency in the Council's operations
- Support South Bucks people to reduce their carbon emissions
- Support the roll out of broadband to enable more working from home

Our Priorities, goals and promises 2014 - 2019

 www.southbucks.gov.uk

 @SouthBucksDC



South Bucks
District Council

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South Bucks
District Council

**SUSTAINABLE DEVELOPMENT PORTFOLIO
2015/16 BUDGET PROPOSALS**

**SUSTAINABLE DEVELOPMENT
POLICY ADVISORY GROUP
27th NOVEMBER 2014**

Prepared by: Finance Team
November 2014

REVENUE SUMMARY - SBDC SUSTAINABLE DEV

2013/14 ACTUALS		2014/15 BUDGET	2014/15 EST OUTTURN*	2015/16 BUDGET	CHANGE	CHANGE
£		£	£	£	£'000	%
	<u>BUILDING CONTROL (LH)</u>					
(864)	Building Control					
	Joint Building Control	(105,206)	(105,206)	(121,423)	(16)	15.4%
	<u>DEVELOPMENT MANAGEMENT (PB)</u>					
236,673	Planning Administration	241,358	226,358	260,990	20	8.1%
(18,566)	Development Management	130	(34,870)	(62,450)	(63)	-
48,186	Appeals & Public Inquiries	20,100	10,100	20,000		-0.5%
104,171	Appeal - Pinewood					
166,286	Enforcement	170,068	160,068	176,200	6	3.6%
45,341	Design & Conservation	43,396	43,396	42,650	(1)	-1.7%
37,257	Tree Preservation	51,320	36,320	45,670	(6)	-11.0%
	<u>PLANNING POLICY (PB)</u>					
278,494	Planning Policy	281,578	298,578	250,570	(31)	-11.0%
20,000	Transport Policy					-
18,482	Local Development Framework	31,000	30,000	136,000	105	338.7%
935,460	Net Running Expenses	733,744	664,744	748,207	14	2.0%

* Estimated outturn figures taken from September 2014 monthly monitoring report.

2013/14 ACTUALS	Building Control	2014/15 BUDGET	2015/16 BUDGET
£		£	£
278,409	Salary Costs		
4,373	Other Employee Expenses		
	Premises Related Expenses		
18,417	Transport Related Costs		
13,828	Supplies & Services		
	Third Party Payments		
	Transfer Payments		
315,027	Running Expenses		
(315,891)	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
(864)	Net Running Expenses		

Building Control is now a joint service.

	2014/15 BUDGET	2014/15 BUDGET
Joint Building Control		
	£	£
Salary Costs	672,154	641,780
Other Employee Expenses	15,760	14,990
Premises Related Expenses		
Transport Related Costs	61,120	40,000
Supplies & Services	46,490	49,790
Third Party Payments	1,200	1,220
Transfer Payments		
Running Expenses	796,724	747,780
Fees & Charges and Other Income	(807,520)	(807,500)
Net Recharge to CDC	(94,410)	(61,703)
Grant Income		
Net Running Expenses	(105,206)	(121,423)

This cost centre contains the operating costs of running the joint Building Control team.

Salary Costs: This is the estimated cost of the joint building control team.

Employee	BUPA contributions	1,990
Expenses:	Professional subscriptions	5,000
	Training & development	8,000
		<u>14,990</u>

Transport: This budget is for mileage claims. Mileage allowance now built into basic pay.

Supplies & Services: This budget is for software maintenance, telephones, publications, photocopying, insurance and printing & stationery costs.

Income: The income is from building control application and inspection fees.

2013/14 ACTUALS	Planning Administration	2014/15 BUDGET	2015/16 BUDGET
£		£	£
208,174	Salary Costs	211,258	214,660
5,730	Other Employee Expenses	5,500	6,800
	Premises Related Expenses		
	Transport Related Costs		
22,769	Supplies & Services	24,600	39,530
	Third Party Payments		
	Transfer Payments		
236,673	Running Expenses	241,358	260,990
	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
236,673	Net Running Expenses	241,358	260,990

This cost centre contains the cost of running the Planning Admin section.

Salary Costs: There are the following staff in this section:

- Team Leader
- Senior Administration Assistant (x3) (2 p/t)
- Administration Assistant (x5) (1 p/t)
- Administration Support Assistant
- Planning Admin Coordinator
- Total FTE 2015/16 8.84.

Employee Expenses: This budget is for training and development costs for all of planning.

Supplies & Services: This budget is for postage, photocopying, printing & stationery, insurance, telephone and other minor business expenses.
A number of budget has been amalgamated across planning.

2013/14 ACTUALS	Development Management	2014/15 BUDGET	2015/16 BUDGET
£		£	£
432,724	Salary Costs	407,510	392,430
10,592	Other Employee Expenses	11,180	6,350
	Premises Related Expenses		
20,944	Transport Related Costs	21,760	21,590
69,185	Supplies & Services	65,680	59,680
	Third Party Payments		
	Transfer Payments		
533,445	Running Expenses	506,130	480,050
(552,011)	Fees & Charges and Other Income	(506,000)	(542,500)
	Net Recharge to CDC		
	Grant Income		
(18,566)	Net Running Expenses	130	(62,450)

This cost centre contains the cost of running the Development Management section.

Salary Costs: There are the following staff in this section:

- Area Team Manager (x2)
- Principal Planning Officer (x2) (both p/t)
- Senior Planning Officer (x2) (1p/t)
- Planning Officer (x4) (1p/t)
- Assistant Planning Officer (x2)
- Total FTE 2015/16 10.1

Employee	Creche allowances	1,500
Expenses:	BUPA contributions	1,990
	Professional subscriptions	2,860
		<u>6,350</u>

Transport: This budget is for mileage allowances, mileage claims and the hire of the bus for Planning Committee.

Supplies & Services: This budget includes printing & stationery costs, photocopying, the cost of publicity notices, legal & consultants fees, insurance subscriptions and other minor items of expenditure

Income: This is the income from planning application fees and pre application advice.

2013/14 ACTUALS	Appeals & Public Inquiries	2014/15 BUDGET	2015/16 BUDGET
£		£	£
	Salary Costs		
	Other Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
49,736	Supplies & Services	20,100	20,000
	Third Party Payments		
	Transfer Payments		
49,736	Running Expenses	20,100	20,000
(1,550)	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
48,186	Net Running Expenses	20,100	20,000

This cost centre contains costs relating to development management appeals and public inquiries.

Salary Costs: The staffing costs relating to appeals are included within the main development management section.

Supplies & Services: This budget is legal and consultant fees.

2013/14 ACTUALS	Appeals - Pinewood	2014/15 BUDGET	2015/16 BUDGET
£		£	£
	Salary Costs		
	Other Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
104,171	Supplies & Services		
	Third Party Payments		
	Transfer Payments		
104,171	Running Expenses		
	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
104,171	Net Running Expenses		

This cost centre contains costs relating to the Pinewood appeal.

2013/14 ACTUALS	Enforcement	2014/15 BUDGET	2015/16 BUDGET
£		£	£
115,821	Salary Costs	141,968	152,070
21,982	Other Employee Expenses	1,220	280
	Premises Related Expenses		
10,849	Transport Related Costs	12,160	10,500
23,659	Supplies & Services	14,720	13,350
	Third Party Payments		
	Transfer Payments		
172,311	Running Expenses	170,068	176,200
(6,025)	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
166,286	Net Running Expenses	170,068	176,200

This cost centre contains the cost of dealing with the enforcement of development management issues.

Salary Costs: There are the following staff in this section:
 Conservation & Enforcement Manager
 Enforcement Officer (x3)
 Total FTE 2015/16 4.0

Transport: This budget is for mileage allowances and mileage claims.

Supplies & Services: This budget is for legal fees, training, photocopying, telephones and other minor items of expenditure.

2013/14 ACTUALS	Design & Conservation	2014/15 BUDGET	2015/16 BUDGET
£		£	£
42,114	Salary Costs	38,606	38,980
	Other Employee Expenses	310	
	Premises Related Expenses		
2,505	Transport Related Costs	2,970	2,770
722	Supplies & Services	1,510	900
	Third Party Payments		
	Transfer Payments		
45,341	Running Expenses	43,396	42,650
	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
45,341	Net Running Expenses	43,396	42,650

This cost centre contains the cost of running the Design & Conservation section.

Salary Costs: There are the following staff in this section:

Conservation & Design Officer

Total FTE 2015/16 1.0

Transport: This budget is for mileage allowances and mileage claims.

Supplies & Services: This budget is for publicity notices for Conservation Area designations, and photocopying, telephones and other minor business expenses.

2013/14 ACTUALS	Tree Preservation	2014/15 BUDGET	2015/16 BUDGET
£		£	£
38,223	Salary Costs	42,780	38,570
3,727	Other Employee Expenses	310	
	Premises Related Expenses		
2,127	Transport Related Costs	2,670	3,170
1,678	Supplies & Services	5,560	3,930
	Third Party Payments		
	Transfer Payments		
45,755	Running Expenses	51,320	45,670
(8,498)	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
37,257	Net Running Expenses	51,320	45,670

This cost centre contains the cost of running the Tree Preservation section.

Salary Costs: There are the following staff in this section:

Arboriculturist

Total FTE 2015/16 1.0

Transport: This budget is for mileage allowances and mileage claims.

Supplies & Services: This budget is for consultants fees, legal fees, insurance, printing & stationery and other minor business expenses.

2013/14 ACTUALS	Planning Policy	2014/15 BUDGET	2015/16 BUDGET
£		£	£
327,217	Salary Costs	310,848	290,350
1,084	Other Employee Expenses	4,110	2,350
	Premises Related Expenses		
6,693	Transport Related Costs	6,590	7,300
5,647	Supplies & Services	16,430	3,440
	Third Party Payments		
	Transfer Payments		
340,641	Running Expenses	337,978	303,440
(9,971)	Fees & Charges and Other Income	(50)	(50)
(52,176)	Net Recharge to CDC	(56,350)	(52,820)
	Grant Income		
278,494	Net Running Expenses	281,578	250,570

This cost centre contains the cost of running the Planning Policy section.

Salary Costs: There are the following staff in this section:
 Head of Sustainable Development - Joint Post
 Planning Policy Manager
 Principal Planner (x2)
 Senior Planning Officer
 Technical Support Officer
 Total FTE 2015/16 5.41

Employee	BUPA contributions	1,260
Expenses:	Professional subscriptions	1,090
		<u>2,350</u>

Transport: This budget is for mileage allowances and mileage claims.

Supplies & Services: This budget is for printing & stationery, photocopying, postage, subscriptions, consultants, telephones, insurance and minor business expenses.

Fees & Charges This is the income for the sale of local plans.

Net charge to CDC Recharge of proportion of Head of Sustainable Development costs to CDC.

2013/14 ACTUALS	Transport Policy	2014/15 BUDGET	2015/16 BUDGET
£		£	£
	Salary Costs		
	Other Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
20,000	Supplies & Services		
	Third Party Payments		
	Transfer Payments		
20,000	Running Expenses		
	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
20,000	Net Running Expenses		

This cost centre has now been left open re High Speed Rail.

2013/14 ACTUALS	Local Development Framework	2014/15 BUDGET	2015/16 BUDGET
£		£	£
	Salary Costs		
	Other Employee Expenses		
	Premises Related Expenses		
	Transport Related Costs		
46,819	Supplies & Services	31,000	136,000
	Third Party Payments		
	Transfer Payments		
46,819	Running Expenses	31,000	136,000
(28,337)	Fees & Charges and Other Income		
	Net Recharge to CDC		
	Grant Income		
18,482	Net Running Expenses	31,000	136,000

This cost centre contains cost relating to the development of the Local Development Framework. These costs are funded from the LDD reserve.

Supplies & Services: This is the core budget for the costs of developing the LDF.

SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2015

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

BUILDING CONTROL	General ledger code	2014/15 £	2015/16 £
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The Building (Local Authority Charges) Regulations 2010 authorise Local Authorities in England & Wales to fix and recover charges for the performance of their main building control functions relating to building regulations in a charging scheme governed by the principles laid down in the Regulations. This scheme was adopted by the Council effective from 1st October 2010. The setting of charges is dealt with by the Building Control Manager in consultation with the Sustainability Portfolio Holder and the Head of Finance and IT. Revised charges are subsequently reported to Members for information.

PHOTOCOPYING (1a)	General ledger code	2014/15 £	2015/16 £
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A4 Sheet B/W	4356-0833	10p	10p
A4 Sheet Colour	4356-0833	20p	20p
A3 Sheet B/W	4356-0833	20p	20p
A3 Sheet Colour	4356-0833	40p	40p
Large maps re-produced by the Plotter	4356-0833	10.00	10.00

These charges apply to:

- Decision Notice (Planning)/Appeal Decisions
- Tree Preservation Orders
- Legal Agreements, etc.

PLANNING ADVICE AND INFORMATION	General ledger code	2014/15 £	2015/16 £
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Pre-Application Advice (1b)

Administration Charges (per hour)

- Head of Service	4356-0937	185.00	185.00
- Area Team Manager	4356-0937	165.00	165.00
- All other planning officers/equivalent service posts	4356-0937	145.00	145.00
- Assistant Planning Officer/Customer Service Officers or equivalent service posts	4356-0937	105.00	105.00
Site Visits - Flat Rate per officer	4356-0937	105.00	105.00

SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2015

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

PLANS, POLICIES AND PUBLISHED INFORMATION (Prices include Postage/Packing) (2)	General ledger code	2014/15 £	2015/16 £
South Bucks Core Strategy (Adopted February 2011)	4341-0837	17.50	17.50
South Bucks District Local Plan 1999 (consolidated version)	4341-0837	20.00	20.00
South Bucks Development Plan Proposals Map	4341-0837	20.00	20.00
Core Strategy Inspectors Report (January 2011)	4341-0837	4.20	4.20
Statement of Community Involvement (Adopted 2007)	4341-0837	8.60	8.60
Local Development Scheme (March 2010)	4341-0837	4.80	4.80
Residential Design Guide SPD (October 2008)	4341-0837	9.40	9.40
 Annual Monitoring Report (published in January each year)	 4341-0837	 price based on normal photocopying	 price based on normal photocopying
<i>Other LDF documents, including those relating to earlier stages in the Core Strategy process and evidence base studies are available to download from the Council's website or can be made available in hard form on request (these are charged at normal photocopying [and postage, if relevant] charges)</i>			
Conservation Area Leaflets / Appraisals			
Huntercombe (1977), Fulmer(1979), Hedgerley Village (1981), Hedgerley Green (1987), Iver (1982), Stoke Green (1987) and Stoke Park (1987).	4341-0837	1.00	1.00
Boveney (1996), Burnham (2002)	4341-0837	price based on normal photocopying charges	price based on normal photocopying charges
Dorney (1996) was sponsored		Free	Free
Taplow (2006), Taplow Riverside (2006), Uxbridge Lock (2006), Hampden Hill (2005), Beaconsfield Old Town (2006), Denham(2008), Gerrards Cross Common (2009), Gerrards Cross Centenary (2009), Stoke Poges - West End (2011), Framewood Road (2011) and subsequent documents.	4341-0837	price based on normal photocopying charges	price based on normal photocopying charges

SUSTAINABLE DEVELOPMENT PORTFOLIO REVISED CHARGES FROM 1 APRIL 2015

Appendix

VAT Codes: (1a)=inclusive standard rated (1b)=plus standard rated (2)=zero rated (3)=outside scope,

SECTION 106 AGREEMENTS (1b)	General ledger code	2014/15 £	2015/16 £
Deed of Variations	2307-0937	230.00	230.00
New Agreements			
- individual properties/householder applications	2307-0937	270.00	270.00
- others i.e. affordable housing/landscape management	2307-0937	variable hourly rate based on actual time (min £800 plus VAT)	variable hourly rate based on actual time (min £800 plus VAT)
Comments/approval of Unilateral Obligations	2307-0937	variable hourly rate based on actual time (min £500 plus VAT)	variable hourly rate based on actual time (min £500 plus VAT)

For Information Environment Pag in January 2007 agreed these charges should be delegated to the Head of Legal Services/ Director of Resources.

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